

# Carbon Reduction Plan

Supplier name

City & Guilds

Publication date

27<sup>th</sup> February 2026

## Commitment to achieving net zero

City & Guilds is committed to achieving net zero emissions by **2040**.

### Baseline emissions footprint

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions.

Baseline emissions are the reference point against which emissions reduction can be measured.

#### Baseline year: 1<sup>st</sup> September 2018 – 31<sup>st</sup> August 2019

##### Additional details relating to the baseline emissions calculations:

The baseline includes Scope 1, Scope 2 and relevant Scope 3 emissions and was calculated using UK Government greenhouse gas conversion factors in accordance with the GHG Protocol Corporate Standard.

##### Baseline year emissions:

Emissions	Total (tCO <sub>2</sub> e)
Scope 1	1063
Scope 2	700
Scope 3 (included sources)	27,012
<b>Total emissions</b>	<b>28,775</b>

### Current emissions reporting

#### Reporting year: 1<sup>st</sup> September 2024 – 31<sup>st</sup> August 2025

Emissions	TOTAL (tCO <sub>2</sub> e)
Scope 1	314
Scope 2	247
Scope 3 (included sources)	18,935
<b>Total emissions</b>	<b>19,496</b>

## Scope 3 categories:

Reporting year: 1 <sup>st</sup> September 2024 – 31 <sup>st</sup> August 2025		tCO2e
Cat 1	Purchased goods and services	14,252
Cat 2	Capital goods	4,223
Cat 3	Fuel transmission & distribution	22
Cat 4	Upstream transport & distribution	0
Cat 5	Waste	1
Cat 6	Business travel	292
Cat 7	Employee commuting	122
Cat 8	Upstream leased assets	23
Cat 9	Downstream transportation & distribution	0
<b>Scope 3 Total</b>		<b>18,935</b>

## Emissions reduction targets

We have achieved an **32.2%** reduction in total greenhouse gas emissions against our original baseline in the last Fiscal Year.

In order to continue our progress to achieving net zero, we have adopted the following carbon reduction targets:

- We have achieved our goal to deliver a 25% reduction in carbon emissions by the end of 2025 i.e. 7,194 tCO<sub>2</sub>e
- We intend to achieve a 50% decrease in emissions by 2030 i.e. 14,388 tCO<sub>2</sub>e.
- We intend to achieve Net Zero by 2040.

## Carbon reduction projects

### Completed carbon reduction initiatives

Reductions achieved to date have been driven primarily through continued estate optimisation and space utilisation improvements, energy efficiency measures across the property portfolio, and renewable electricity procurement.

Business travel emissions have been reduced through hybrid and remote working practices and the use of digital collaboration tools.

Emissions data collection and reporting processes have been strengthened, supported by cross-business governance arrangements and carbon literacy training to improve organisational capability and oversight.

The carbon emission reduction achieved by these schemes equate to **9,266 tCO<sub>2</sub>e**, a **32.2%** reduction against the 2018/19 baseline.

## **Future carbon reduction initiatives**

To maintain progress toward net zero goal, City & Guilds will:

- Continue rationalisation and optimisation of its property estate
- Implement further energy efficiency improvements
- Continue procurement of renewable electricity
- Maintain reduced business travel through digital and hybrid working practices
- Strengthen monitoring and oversight of emissions associated with purchased goods and services and supplier-related emissions to support informed decision-making and long-term reductions.
- Continue enhancement of emissions data systems and governance oversight to support accurate monitoring and reporting.

## **Declaration and sign off**

This Carbon Reduction Plan has been completed in accordance with PPN 006 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard<sup>13</sup> and uses the appropriate government emission conversion factors for greenhouse gas company reporting.<sup>14</sup>

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements (where required), and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard.<sup>15</sup>

This Carbon Reduction Plan has been reviewed and signed off by the board of directors (or equivalent management body).

## **Signed on behalf of the supplier:**



Faiza Khan MBE

Chief Brand and Communication Officer

Date: 27.02.2026

<sup>13</sup> <https://ghgprotocol.org/corporate-standard>

<sup>14</sup> [www.gov.uk/government/collections/government-conversion-factors-for-company-reporting](http://www.gov.uk/government/collections/government-conversion-factors-for-company-reporting)